

# FINAL

## ROYAL PADDOCKS ALLOTMENTS, HAMPTON WICK

### Minutes of the annual meeting of the Management Committee (MC), held on Wednesday 22 November 2023 at The Anglers, Teddington

#### Present:

Councillors: Robin Brown

Plotholder representatives: David Harnden (Plotolders' Committee vice-chair); Karen Saywell (Plotolders' Committee chair), Andrew Stanley (Plotolders' Committee treasurer), Anne Wingrove

1. **Apologies:** Jim Millard, Phil Giesler, Christine Knight  
**Welcome:** Karen Saywell welcomed all
2. **Election of officers:**  
Chair: Karen Saywell proposed Robin Brown, seconded by David Harnden.  
Vice-chair: Robin Brown proposed Anne Wingrove, seconded by Karen Saywell  
Secretary: David Harnden proposed Karen Saywell, seconded Andrew Stanley
3. **Minutes of the meeting held on 23 November 2022:** The minutes were confirmed as a true record.
4. **Actions arising from the minutes:**  
The possibility of including the lock-ups in the buildings insurance cover remains to be actioned. **ACTION: AS** to follow up
5. **Plotolders' Committee chairman's annual report:** Shared in advance  
The report was taken as read.
6. **Plotolders' Committee Treasurer's annual report:** Shared in advance.  
AS gave a brief overview, confirming the health of the RPA finances and the reserves. A recommendation to consider committing a portion of reserves to a fixed-term higher-interest bearing account was discussed. It was considered prudent to ensure more than the defined £10k emergency level of reserves remained available.  
**ACTION: AS** to research accounts available and follow up
7. **Fixing of rents**  
AS proposed no change to rents, given the healthy reserves. He advised that the low level of rent was possible because the RPA is fortunate to have plotholders with specific expertise who are willing to volunteer their time in maintaining the site  
The proposal was unanimously supported.
8. **Overdue rent action**  
KS reported that rent for one plot remained unpaid. The plotholder has benefitted from all possible assistance available in the past, but had repeatedly failed inspection. A proposal to evict was unanimously supported.

**Date of next annual meeting:** The next annual meeting will be held at 8 pm on Wednesday 27 November 2024, location to be decided nearer the time.